

Meeting on February 3, 2015

Meeting called to order at 7:00 pm, ~16 attendees (parents and students).

Treasurer Report

- Insurance is set. Taxes are done. Current account balance is ~\$4,712.00

Director Report

Mr. Chang handed out schedule of upcoming performances: *= select members or groups

- Thursday, February 26: service area concert with feeder school bands (7pm)
- Saturday, February 28: solo and ensemble *
- Thursday, March 5: Decatur Spring concert (7pm)
- Saturday, March 14 Band Contest at Puyallup HS (time TBD)
- Saturday March, 28: Big Band Showcase (7pm)*
- Saturday, May 16: CWU Jazz Festival (all day)*
- Thursday, May 21: finale concert (6:30 pm)
- May 23-24: band trip to Silverwood

Discussion Items

Discussion regarding Service Area Concert. It was decided that we will have water bottles and DVDs available for donation. We will not be making popcorn or requesting baked goods for this event. Brad will video the concert and make available in the future.

Rex Tucker stated that Boosters had not been given permission to auction a parking spot. Jeff will speak with Mr. Brauer before we give it up as an auction item.

Big Band Showcase:

- The guest artist band members will receive complimentary tickets
- **Donations:** participation has improved but a lot of help is still needed. Brad again reminding that if each Booster contacts 3 or 4 businesses we would have most of the list covered
- **Promotion:** Tom has received 150 posters, 200 handbills and the event tickets from the printer. It was agreed that distribution would begin Mid-February. Band students will be asked to assist in finding businesses and facilities willing to post them.
 - Ticket sales will start at the beginning of March.
 - Discussion regarding use of e-fliers: Christine will complete this.
 - Requests for sponsorship need to go out now and breakdown of sponsorship packages was discussed. Christine will draft and send to Brad.
 - Invitations to school and city officials to be sent. Tom is working on this. Possible recipients could include:
 - Mayor
 - City Council Members
 - School Board Members
 - FWPS Superintendant and Senior Administrators
 - Principals for all Feeder Schools and all Schools with FWPS Jazz Band Members
- **Cashiers:** will use the Square Reader system we used last year. Discussed duplicate versus triplicate bid sheet forms and possible cost savings versus reasons we may need the triplicate.

Meeting Adjourned ~ 7:55 pm

Next Meeting: Tuesday, Mar 3. 7:00 pm. Band Room. **This meeting will be important for all Showcase coordinators to attend.**

Action Items:

Jeff

- Reserve round and testing tables for Big Band Showcase
- Arrange for cash box through Nomi
- Speak to Mr. Brauer regarding whether or not Band Boosters will be allowed to auction off a reserved parking spot.

Brad

- Make a sign-up sheet for student and parent volunteers for Big Band Showcase set up, assignments during event and for clean-up.

Wendy and Liz

- Costco for water bottles for Service Area concert and arrange for an ice chest
- Wendy – speak with Melissa regarding duplicate vs triplicate bid sheets

Christine

- Design and submit Peachjar e-flier to district office for approval
- Send Brad break down for sponsorship levels to place on Showcase area of Booster site for consistent offers to potential sponsors
- Put Big Band Showcase on area online events calendars

Tom

- Invitations to Superintendent, School Board, Mayor, City Council, Principals, etc.

Everyone

- Continue efforts toward soliciting donations and sponsors for Showcase