

Decatur Band Boosters Meeting February 5, 2014

Meeting called to order at 7:04 pm, ~14 attendees (parents and students)

President Brad Johnson welcomed the group and warned everyone it may be a long meeting tonight. There is lots to cover on the Showcase and he will try to be as efficient as possible.

Director's Report: The band played at both Seahawks rallies at City Hall. The kids had fun and it was good to collaborate with all four Federal Way high school bands at the second rally. Upcoming events include High School Planning Night on Monday and the Free the Children benefit concert on Tuesday (for Wind Ensemble only).

Treasurer's Report: Wendy did not attend tonight.

Discussion items:

Trip status: The travel agent has notified Jeff that the entire group will be flying to CA on one plane, not split up as previously planned. A 16 foot truck to haul equipment has been reserved. Wendy prepared letters for each student detailing their payment status for this trip. They went home this week; parents should ask their student for them.

Phones and Holiday Lights: We are now ready to turn in all lights.

OLD BUSINESS- Showcase Prep

Approximate Order of Events:

This schedule is tentative and subject to change.

12 pm – 6 pm: set up

4 pm – 5 pm: sound/light check

5:45 pm: door sales/ food serve/ security

6 pm: Doors open. Viewing/ silent bidding

7 pm: Introductions

7:05 pm: 1st set

7:25 pm: live auction

7:35 pm: Intermission/silent bidding

7:45 pm: Close silent bidding tables / 2nd set

8:00 pm: Fund the Players/ 50/50 raffle?

8:10 pm: Final intermission

8:20 pm: Final set

8:50 pm: Closing comments/ cash out/clean up

Showcase breakdown:

Brad covered each remaining action to be taken before the Showcase, planning out in detail the steps to be taken. Each focal person has a plan in place to ensure this event runs smoothly. Some highlights include:

Donations: Try to get all donations in hand by February 24. Donations can be brought to Basket Assembly night or dropped off at school prior to February 26. Follow up on any open communications and emails. It was decided by consensus not to include the VIP table as an auction item this year based on amount of effort vs. historical return on this item.

Venue: Set up will be both Friday night starting at 7:00 and Saturday starting at noon. Megan Logan graciously agreed to head up the student decorating committee. Sara Logan has china, stemware, linens for the VIP table.

Food: South Seattle Community College will be providing desserts. They are pre-portioned and won't be messy. Students will serve each table. Two servers – one to carry platter and one to serve items.

Talent: Jim Sisko has been sponsored by Whitmire Medical. The Boosters send special thanks to Heidi and Michael Falck for making this happen.

Auction: A meeting has been set up with Heidi to go over her procedures for running the bid sheets and check out. Since she has headed this event for the past few years, she has a special insight she is willing to share with us.

Cashiers: the Square reader has been ordered and will hopefully streamline the checkout process.

Action Item Review:

Brad Johnson- send emails about Basket Night in the band room and a jpg of the Showcase poster to all Boosters.

Jeff Chang- secure a power point projector and ask if we can use the Choir's laminated numbers during the live auction.

Melissa Preiser- set up a facebook event page for the Showcase.

Tom Murphy- bring handbills in to the band room once they are available.

Megan Logan- head up a student decorating committee.

Meeting adjourned at 8:37 pm.

Next Booster meeting: Wednesday, March 5, 2014 at 7 pm in the band room.

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Submitted by Melissa Preiser